



53

rd Joint School Science Exhibition

聯校科學展覽籌備委員會 Preparation Committee

P.O. Box No. 91975 Tsim Sha Tsui Post Office, Hong Kong

www.jsse.org.hk

Introduction of the J.S.S.E.P.C.

The Joint School Science Exhibition Preparation Committee (hereinafter the J.S.S.E.P.C.) is a registered (registered in accordance with the provisions of section 5A of the Societies Ordinance) and charitable organisation in Hong Kong. For the past fifty years, the Joint School Science Exhibition (hereinafter the J.S.S.E.) has been held both successively and successfully by the J.S.S.E.P.C. With over 150 member schools, it is one of the most prestigious student organisations in Hong Kong.

Aims

- Arousing public interest in science
- Fostering the exchange of scientific knowledge
- Putting science into practice
- Encouraging scientific research
- Promoting cooperation among local secondary schools
- Fostering academic and cultural exchange with foreign students

Structure

The Executive Committee (Exco): There are ten Executive Committee members in the J.S.S.E.P.C. They are responsible for overseeing all the functions held by the J.S.S.E.P.C. during the year and coordinating the work of the four departments. These can be achieved through communicating with different parties and holding regular Executive Committee Meetings as well as General Meetings for all Preparation Committee members.



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Executive Committee

- Chairperson: chairing the Exco meetings and making final decisions
- Vice-Chairperson: assisting the Chairperson
- Internal Secretary: preparing minutes of Exco meetings, handling internal documents and maintenance of the official webpage
- External Secretary: preparing minutes of external meetings and handling external documents
- Publication Secretary: responsible for publications and designs as well as construction
- Treasurer: responsible for financial matters and supervising all expenses
- Director of General Affairs Department (G.A.D.)
- Director of Liaison Department (L.D.)
- Director of Project Affairs Department (P.A.D.)
- Director of Public Relations Department (P.R.D.)

General Affairs Department (G.A.D.):

The General Affairs Department is responsible for organising various fundraising activities for the J.S.S.E.P.C., such as the detective game and the annual ball. Besides, it will organise activities to enhance the relationship among the Preparation Committee members as well as between Project Holders. These include the Project Holders' Orientation Camp and the Preparation Committee Orientation Camp. The Director of G.A.D. should have adequate experiences in organising activities.

Liaison Department (L.D.):

The Liaison Department is responsible for handling matters concerning local university teams and overseas delegates, as well as liaising with junior secondary school students. The L.D. is also responsible for keeping contact with alumni of the J.S.S.E.P.C. An alumni gathering will be organised once a year. During the Exhibition, members of the L.D. have to take care of the overseas delegates and travel around Hong Kong with them. The Director of L.D. should have good communication and interpersonal skills. It is most preferable for all members in this department to speak fluently in both Mandarin and English.



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Project Affairs Department (P.A.D.):

The Project Affairs Department is responsible for organising competitions to select the most outstanding teams of Project holders. A series of seminars, proposal supervising scheme and model inspection scheme are organised to assist participants on constructing their projects. The P.A.D. has to ensure the quality of the exhibits in the J.S.S.E., maintain fairness of the competitions and keep close contact with professors from tertiary institutions. The Director of P.A.D. should be pragmatic, organised, and absolutely fair. The ability of public speaking is also required.

Public Relations Department (P.R.D.):

The Public Relations Department is responsible for promoting the J.S.S.E. to the general public throughout the year. Ways of promotion include holding Float Tour Exhibition in public plazas and schools, selling souvenirs, and organising public activities which target different age groups, such as the Primary School Colouring Competition. The Director of P.R.D. should be sociable and innovative in order to keep good contact with the media and generate publicity of the J.S.S.E.

